

Caton-with-Littledale Parish Council

Clerk: Gill Mason

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I hereby give notice that the next meeting of the parish council will be held at the Victoria Institute on Tuesday 13th September 2016 at 7.15 pm.

Agenda

1. Apologies for absence.

2. To consider and approve the minutes of the ordinary meeting held on 12th July 2016.

3. Declarations of interest and dispensations.

4. Open forum.

5. Planning applications.

6. Parish management and maintenance.

- Rebuilding of the wall surrounding the oak tree on Copy Lane.
- Play park inspections, zip wire locking and repairs under warranty review.
- Removal of planters to Moor Platt.
- Planters outside the Coop.
- Oak tree at the Fishstones
- Potential allotment sites.
- Cycle rack installation.
- Parish noticeboard in Brookhouse.
- War memorial garden maintenance review.

7. Highways and footpath matters.

8. Neighbourhood plan update.

9. Chairman's roll of honour board.

10. Parish emergency plan review.

11. Community led housing survey.

12. Clerks 3 month probation period review.

13. Accounts

13.1 Payments

Gill Mason, clerk's wages August £386.53 and July & August expenses £64.25	£450.78
Bench purchase (G Mason - clerk reimbursement)	£325.00
Lancaster City Council room hire St Pauls school (G Mason - clerk reimbursement)	£20.00
Victoria Institute, administration grant (S/O) July	£1000.00
Victoria Institute, public toilet cleaning (S/O) July	£152.00
Victoria Institute, administration grant (S/O) August	£1000.00

Victoria Institute, public toilet cleaning (S/O)August	£152.00
Victoria Institute room hire	£34.25
Victoria Institute room hire	£24.75
Mr B Postlethwaite, to open/close public toilets (S/O)August	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)August	£40.00
Mr B Postlethwaite, to open/close public toilets (S/O)September	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)September	£40.00
Envirocare – war memorial garden maintenance/planting	£600.00
Envirocare – war memorial garden maintenance	£246.00
Lancaster City Council Fell View grass cutting	£78.30
Electricity Eon - Street lighting	£11.98
Lancaster City Council Grass cutting Fell View	£313.20
BDO Audit	£240.00

13.2 Receipts.

Clarkson Hirst Solicitors Ltd (Environment Agency contribution)	£250.00
Groundworks/Neighbourhood plan grant	£3440.00

14. Police, city & county reports and other correspondence.

Marie Curie fundraising group
 Art student request for help with university project
 Tree Preservation Order no.580 (2016), Land at Bridge End Farm, Brookhouse Road, Brookhouse.

15. To note the date of the next parish council meeting.

Press and public are welcome to attend.

